

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**LEISURE and ARTS ADVISORY BOARD**

**22 September 2009**

**Report of the Chief Leisure Officer**

**Part 1- Public**

**Matters for Information**

**1 CAPITAL PLAN PROGRESS REPORT**

**Summary**

**This report advises Members of progress with schemes contained in the Leisure Services section of the Capital Plan.**

**1.1 Introduction**

1.1.1 There are a number of Leisure schemes included in the Council's Capital Plan, and it is important that progress is kept under regular review. An update is attached at **[Annex 1]**. Members will be pleased to note that a significant number of schemes are now completed, and total external funding of over £1m has been secured.

**1.2 Legal Implications**

1.2.1 None.

**1.3 Financial and Value for Money Considerations**

1.3.1 A number of schemes within the Capital Plan represent significant levels of investment. The Council's Financial Procedure and Contract Procedure Rules are adhered to in all cases, and projects are delivered and monitored in close liaison with the Director of Finance and the Central Services Director.

**1.4 Risk Assessment**

1.4.1 The delivery of projects within the Capital Plan is identified in relevant Operational Risk Registers within the Service. A number of existing controls are in place to help deliver projects in accordance with the design brief, on timescale and within budget. These controls include the preparation of design briefs, use of consultant teams where applicable, compliance with Contract and Financial Procedure Rules, an Officer Study Team approach, and regular reports to Management Team and Members.

## **1.5 Policy Considerations**

### **1.5.1 Healthy Lifestyles, Asset Management, Young People, Procurement, Community, Crime & Disorder Reduction.**

Background papers:

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Nil

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